



Colorado Automobile Dealers Association

Mastery Exam and Guide

Welcome to the Colorado Automobile Dealers Association (CADA). Your dealership has sent you here to take a state-licensing exam which is required in order to attain a Motor Vehicle Salesperson Powersports Vehicle Salesperson license. Prior to taking the online Mastery Exam, all applicants must read the Mastery Examination instructions listed below.

Mastery Examination Instructions and Guide

- 1) This is a computerized exam and is taken “online.” In a moment, a CADA test administrator will escort you to the testing room.
- 2) You must complete the exam without the assistance of any other person. There will be no talking during the exam.
- 3) You may take the exam up to twice per day between the hours of 8:00 am and 2:00 pm (second exam *must* start by 2:00 pm).
- 4) The Mastery Exam is timed. You have a maximum of 90 minutes to complete the exam. *Please note:* the exam will “time-out” at the end of the allowed time.
- 5) This is an open book exam. You will be provided a hard copy of the Motor Vehicle Industry Laws & Regulations manual. A “digital” copy of the manual is available on each testing laptop. You may also use any notes or study material you bring.
- 6) You must obtain a score of 85% (51 out of 60 questions) or better in order to pass the exam.
- 7) You must answer all 60 questions to complete the exam.
- 8) The exam consists of multiple-choice, short answer and/or true false questions.
- 9) Be sure to review your answers within the 90 minutes allotted for the exam.
- 10) As soon as you hit the finish button twice at the end of the exam, the computer will grade the examination and show the resulting percentage. Please note: the computer will not show the specific questions that were missed, nor can we check as we are test administrators, not owners.
- 11) Upon receipt of your score, do not hit the link at the bottom of the page to continue. **In order to verify a passing grade, a CADA test administrator must view your score on the laptop screen** (an example is located at each testing station).
- 12) If a passing score is attained, you must sign and date an Examination Affidavit DR 2097. This form is needed in order to attain a salesperson license.

Please note: This exam is difficult. It is highly recommended that you study the manual beforehand. You are expected to know and understand all portions of the applicable laws and regulations. The highlighted portions of the manual specifically cover what you must know in order to have the minimum level of competency required for the license you seek.

Turn page for Login Instructions



Department of Revenue

Enforcement Group

CDOR AID Mastery Examination

First name

Donald

Last name

Duck

Email address

youremail@email.com

Please enter your dealerships operating as DBA.. name and dealer number.

Larry H Miller Dealerships

Please enter your dealerships e-mail address.

youremail@email.com

Please enter your date of birth.

(mm/dd/yyyy)

01/01/1991

LIST THE PERSON'S NAME AND POSITION THAT ADMINISTERED THE TEST.

Please leave this portion blank

Start Test ▶

Login Instructions:

Enter your First Name, Last Name, and email address.

1. Enter your dealership name (dealer number is not needed).
2. Enter your personal email address again in the "dealership email address" field.
3. Enter your birthdate in the MM/DD/YYYY format.
4. Test administrator will complete the bottom field.

Hit "Start Test" – you will be taken to a page that provides brief instructions on the exam.

Hit "Start Test" again and the test will begin.

Tips:

- Read each question thoroughly. Utilize the provided scratch paper and pen to take notes.
- Be mindful of the time. You can scroll up to the top of each test page at any time to view the timer (located at the top left corner).
- At the end of the exam be sure to leave the score on the monitor and proceed upstairs to notify a CADA test administrator.
- Be sure to bring up the binder and scratch paper at the end of the exam. Your ID will be returned to you at this time.

I, _____, have read and understand all the instructions listed above. It is my responsibility to seek a CADA test administrator should I have any additional questions.

Applicant Signature: _____ Date: _____

Dealership: _____